



Welcome to the 10th edition of the FTH Skills Council Newsletter.

2008 has proven to be another busy year for the Council having been involved in numerous major industry workforce planning projects and committees. We are pleased with the industry take-up of the Tourism & Hospitality Career Guide and will soon be releasing a Workforce Planning Guide and Checklist which we expect will be similarly beneficial to all of our industry sectors.

As 2008 is rapidly drawing to a close we would like to take this opportunity to wish you all a safe and happy festive season. We look forward to working with you in 2009.

Your distribution of the Newsletter to colleagues within your networks would be most appreciated.

Regards

John Cassebohm
EXECUTIVE OFFICER
December 11 2008



WHAT'S BEEN HAPPENING?

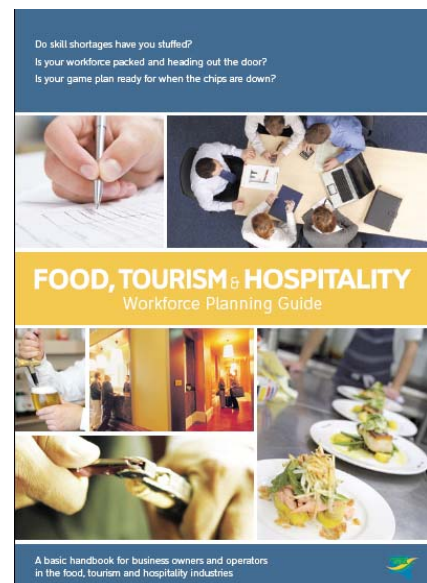
WORKFORCE PLANNING GUIDE & CHECKLIST

*Do skills shortages have you stuffed?
 Is your workforce packed and heading out the door?
 Is your game plan ready for when the chips are down?*

We are pleased to announce that the Workforce Planning Guide & Checklist are in the final stage of development and are expected to be available on-line within the next few weeks.

Printed sets will be available in late January 2009.

Please contact us on (08) 83626012 to reserve your copy.



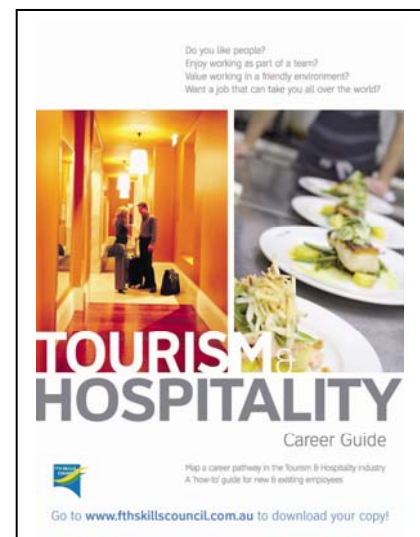
TOURISM & HOSPITALITY CAREER GUIDE

*Do you like people?
 Enjoy working as part of a team?
 Value working in a friendly environment?
 Want a job that can take you all over the world?*

If you answered YES to any of the above questions then the Tourism and Hospitality Industry could be the perfect industry for you. FTH Skills Council in conjunction with members of the FTH Tourism & Hospitality Standing Committee have created the "Tourism & Hospitality Career Guide" - a 'how-to' guide for new and existing employees.

Printed sets of the Career Guide are available from our office and are also available to download via our website

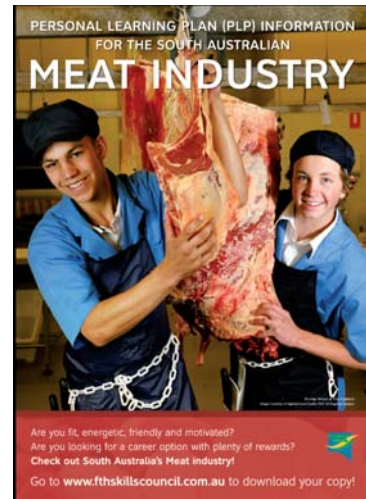
www.ftskillscouncil.com.au



PERSONAL LEARNING PLAN INFORMATION

From 2009 all secondary students in year 10 will be required to complete a Personal Learning Plan.

Exemplars are being produced to assist the students with their search on requirements for each industry. The meat industry and baking industry exemplars are expected to be in their final form and available for students at the beginning of their 2009 school year.



WORKFORCE DEVELOPMENT SHOWCASE

The States 9 ISBs in conjunction with DFEEST have developed an online showcase which includes:

- tips on workforce development
- workforce development resources
- examples of good workforce practices across various industries, and
- links to industry expertise and other resources.

Information is available online via www.workforceinfoservice.sa.gov.au



INDUSTRY RECOGNITION

COOKS RECOGNITION PROGRAM

Applications for Cooks Recognition close March and September of each year.

To gain a Certificate of Recognition as a Cook an application needs to be submitted to the FTH Skills Council Cooks Recognition Steering Committee to enable the Committee to assess the applicants trade experience and qualifications.

Applicants must satisfy one of the following criteria:

- Minimum of 6 years experience as a Cook with no formal qualifications, OR
- Cert III in Hospitality – Commercial Cookery plus 2 years full time experience at that level, OR
- Hold an overseas qualification as a Cook

Once approved the formal *Certificate of Recognition* is issued by the Training and Skills Commission.

For further information please contact us on (08) 83626012 or refer to our website for further details.

BAKERS RECOGNITION PROGRAM

Applications for Bakers Recognition close April and October of each year.

To gain a Certificate of Recognition as a Bread Baker, Pastry Cook or Bread Baker and Pastry Cook an application needs to be submitted to the FTH Skills Council Bakers Recognition Steering Committee to enable the Committee to assess the applicants trade experience and qualifications.

Applicants must satisfy one of the following criteria:

- Minimum of 6 years experience as a Baker with no formal qualifications, OR
- Cert III in Food Processing – Retail Baking plus 2 years full time experience at that level, OR
- Hold an overseas qualification as a Baker

Once approved the formal *Certificate of Recognition* is issued by the Training and Skills Commission.

For further information please contact us on (08) 83626012 or refer to our website for further details.



FUNDING OPPORTUNITIES

PRODUCTIVITY PLACES PROGRAM

The Job Seeker Productivity Places Program is designed to help the unemployed gain skills for employment. RTOs are able to apply for funding and in turn provide appropriate training for the unemployed. Our understanding is that this program will be managed by the State Government from January 2009. Further information will be provided in future newsletters.

Upskilling existing employees is also available under the Existing Worker Productivity Places Program and we are pleased that numerous RTOs have been funded in this first round. It is anticipated that the next round of funding will be available from July 2009.



TRAINING

LIQUOR LICENSEE TRAINING

Training dates have now been released for 2009:

- Customer Relations & Responsible Service of Alcohol**
\$85.00 per participant (GST free)
9.30 am – 12.30 pm Feb 16, Mar 16, Apr 20, May 18, June 22, July 20, Aug 17, Sept 21, Oct 19 & Nov 16.
- Liquor Licensing Laws**
\$65.00 per participant (GST free)
1.30 pm – 3.30 pm Feb 16, Mar 16, Apr 20, May 18, June 22, July 20, Aug 17, Sept 21, Oct 19 & Nov 16.



Courses are held in our training rooms at 5-9 Rundle Street, Kent Town and participants are issued with a Certificate of Attendance upon completion of the training session. Should you or your staff be interested in attending please contact us on (08) 83626012 or refer to our website for further information and enrolment forms.

Should you have any queries in relation to your requirement for training please contact the Office of the Liquor and Gambling Commissioner www.olg.sa.gov.au



CONTACTS

Our team consists of:

John Cassebohm	Executive Officer
Carol Graham	Office Manager

Congratulations to Paul Marshall who has been reappointed as Chairperson of FTH Skills Council and to Nick Papazahariakis who has been reappointed as Deputy Chairperson of FTH Skills Council.

FTH Board Members		
Paul Marshall	AMIEU	FTH Chairperson
Nick Papazahariakis	Chloes Restaurant	FTH Deputy Chairperson
Trevor Evans	AHA SA	
Martin MacLennan	Baking Industry Association	
Robyn Buckler	LHMU	
Nick Thredgold	NUW	

FTH Skills Council Board is underpinned by the Tourism & Hospitality, Food & Beverage, Cooks Recognition and Bakers Recognition Committees. We would like to take this opportunity to thank these key industry representatives for their valued contribution and commitment.

If we can assist you in any way please do not hesitate to contact us on (08) 8362 6012.